



## Loudoun County, Virginia

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[www.loudoun.gov](http://www.loudoun.gov)

Department of Building and Development

1 Harrison Street, SE, P.O. Box 7000, Mailstop #60A, Leesburg, VA 20177-7000

Telephone: 703/777-0220

Fax: Permits 703/771-5522 • Engineering 703/737-8993 • Administration 703/771-5215

April 12, 2016

Gordon  
William Junda, PE  
4501 Daly Drive, Ste. 200  
Chantilly, VA 20151  
[bjunda@gordon.us.com](mailto:bjunda@gordon.us.com)

**Subject: SBRD-2016-0008, One Loudoun Downtown, Block A, Lot 8A**

Dear Mr. Junda:

The minimum submission checklist review for the above referenced application is complete. The application is officially accepted as of this date. The plat has been forwarded to the appropriate agencies for their review and comments. Once initial review of the application is complete, Eric Jewell, the project planner, will forward a set of review comments to you. Staff notes that a deed was not provided with this submission.

Please note that in order to provide better customer service this comment letter and all future correspondence will be provided by electronic mail only. Should you require hard copies of any correspondence or documents generated by this application, they will be provided at your request.

It is also the responsibility of those receiving correspondence (whether applicant, owner or representative) to notify the County of any changes in email address. In addition, if during the review of an application the applicant, owner or representative changes; a new land development application (with the new email address) identifying the new individual(s) should be submitted.

We encourage periodic inspection of the project file which is available on the Loudoun Online Land Applications System, LOLA ([www.loudoun.gov/LOLA](http://www.loudoun.gov/LOLA)). It can also be reviewed on the second floor of the Loudoun County Government Center at the Land Development Records Counter from 8:00 AM to 4:30 PM, Monday through Friday. Please refer to the application number, referenced above, when requesting the file.

Please feel free to contact me at 703-737-8314 [[sharon.kilpatrick@loudoun.gov](mailto:sharon.kilpatrick@loudoun.gov)] or Eric Jewell at 703-777-0538 [[eric.jewell@loudoun.gov](mailto:eric.jewell@loudoun.gov)] if you have any questions.

Sincerely,

Sharon Kilpatrick  
Information Specialist

cc: Eric Jewell, Project Planner  
William May, VP